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10 JAN 1980

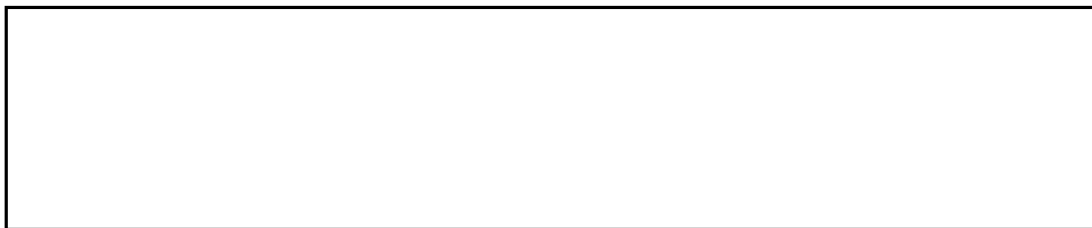
MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Gambino
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 3 January 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 3 - 9 January 1980 were highlighted by the following items:



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b. Representatives of the Information Systems Security Group (ISSG) met with the Office of Communications personnel on 9 January to discuss security procedures for overseas computer and word processor installations. ISSG is preparing standardized procedures for such systems in coordination with Physical Security Division. COMSEC coordination is needed in Tempest and telecommunication interface related matters to complete the requirement package. (U)

c. On 8 January all obsolete Remington Rand safekeeping equipments in Agency occupied buildings in the metropolitan Washington, D.C. area, exclusive of the Headquarters Building, were positively tagged to assure that these safes are replaced as soon as possible. (U)



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d. On 8 January the Director of Security visited the Foreign Intelligence Surveillance Court located at the Justice Department building. An Office of Security employee from the Community Security Group is assigned to provide security guidance to this Court, which considers applications for surveillances in accordance with procedures under the Foreign Intelligence Surveillance Act. Procedures for protection of material provided to the Court appear to be more than adequate. (U)

3. Projected Office of Security activities of possible interest at the Directorate level include:

[Redacted]

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b. [Redacted] has been asked to render support during the DDCI's trip to the Miami area, 12 - 15 January 1980. Mr. Carlucci will be accompanied by a member of the DCI Security Staff. On 14 January the DDCI will attend a conference at the [Redacted] Homestead Air Force Base. (C)

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[Redacted]

Robert W. Gambino

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